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THE FOLLOWING IS A PART OF THE COMPLETE POLICY MANUAL WHICH IS LOCATED IN THE SUPERINTENDENT'S OFFICE OR CAN BE FOUND ON THE WAGNER COMMUNITY SCHOOL WEBSITE.

EDUCATIONAL PHILOSOPHY (Policy AD)

Vision

We are committed to academic excellence so that all students will exceed their potential and become contributing members of our diverse society.

Mission

Wagner Community School will provide "Every Child, Every Chance, Every Day" to excel.

Belief Statements

We will:

- Recruit and retain highly qualified personnel who are dedicated and motivated to increasing their professional knowledge and skills.
- Interact with students, parents, community members, and staff to provide the highest quality education.
- Make decisions based on needs, available resources, research, and best practices.
- Educate all students to develop their potential to become contributing members of a democratic society.

Goals

- To provide each child an opportunity to become proficient in the skills of reading, math and science.
- To provide differentiated instruction that allows for the development of the intelligences, styles, and creativity of each child.
- To provide a curriculum that meets the highest standards for a variety of post-secondary options.
- To provide opportunities for each child to develop a sense of personal and group worth. (4-11-11)

ACADEMIC

ACTIVITY ELIGIBILITY REQUIREMENTS

While attending school is a right, participating in extra-curricular activities is a privilege. It is expected that students will adhere to this Eligibility Policy to perform or compete in the following activities: all athletic competitions, band and chorus, oral interp, improv, and quiz bowls. This policy applies to all students in grades 7-12. All SDHSAA eligibility rules will also be enforced.

Any student receiving a failing quarter grade will be ineligible to compete in the activities listed above. Grades will be checked weekly on Monday morning or the first day of that week at 8:00 am. Students with a failing grade in one or more classes will be unable to compete or perform for one week (Monday 8:00 am through the following Monday 8:00 am).

During the week, students will be allowed to practice. However, students who are ineligible will not be allowed to perform, compete, or dress in a school uniform. A student will be allowed to travel with the team as long as any school time is not missed and the trip does not involve an overnight stay.

Each quarter of school, students will receive a two-week grace period to establish their

quarter grade. The eligibility policy will not be enforced during this two-week grace period. All grades will be subjected to the eligibility policy.

HONOR ROLL

High level of academic achievement is recognized by the publishing of an "Honor Roll" at the end of each report term for 5-8 graders. A student's GPA is based on his/her core classes. To make the honor roll, students must be carrying at least 5 courses. All Honor Rolls are based on the terms GPA. Roll of excellence 4.0 - 3.85, A honor roll 3.84 - 3.35, B Honor Roll 3.34 - 2.65.

Any A= 4.0

B= 3.0

C= 2.0

D 1.0

F= 0.0

MAKE-UP OF WORK MISSED

Any student absent for any reason is expected to make up any work missed or required of him/her because of the absence. During suspensions students are expected to have schoolwork done upon their return.

PROMOTION & RETENTION

1. Must complete all four quarters.
2. Middle School students have 4 core subjects per quarter. A student must receive a passing quarter grade in 12 of the 16 subjects. In addition, all quarter core grades must be 50% or above.
3. Administrative decision may be based on the following: Teacher recommendations, age, test scores, improvement, interventions, summer school, & extenuating circumstances.

CORE CLASSES : *Communication Arts*

Math

Science

Social Studies

REPORT CARDS

Report cards will be issued the week following the end of each quarter. The report card should be taken home and given to your parents.

TEACHER QUALIFICATIONS (PARENTS RIGHT TO KNOW)

School offices may be contacted for information pertaining to the following:

- (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- (ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- (iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree

TITLE 1 PARENT PARTICIPATION POLICY (Policy KGD R-3)

WAGNER MIDDLE SCHOOL

TITLE I (section 1118) Parental Involvement

(b) School Parental Involvement Policy

Wagner Middle School shall:

Policy Involvement

1. Convene an annual meeting to inform and explain in an understandable and uniform format to parents their school's participation in the school wide Title I program, and their right to be involved.
2. Offer a flexible number of meetings with the scheduled agenda to include discussion on planning, review, and program improvement.
3. Provide parents timely information about programs, a description and explanation of curriculum in use at the school, the forms of assessment used to measure student progress and the proficiency levels students are expected to meet.
4. Share a school-parent compact that outlines how parents, the entire school staff, and students share the responsibility for student achievement and the means by which the school and parents will build and develop a partnership to help serve the state's high standards.
5. Address the importance of communication between parents and teachers on an on-going basis, such as parent-teacher conferences, email, phone calls, report cards, and being involved in their child's classroom.
6. Building Capacity for Involvement through the Solid Foundations Team.
7. Provide literature to assist parents in understanding the state's academic and content standards and how to monitor a child's progress and work with educators to improve achievement.
8. Provide materials and training to help parents to work with their children to improve their achievement through the Parent information Resource Center.
9. Coordinate to the extent feasible and appropriate the integration of parent involvement and activities with Primary, Elementary, and High School.
10. Ensure that information related to schools and parent programs and meetings is sent to the parents in a format that is practical and in a language parents can understand through avenues such as School Reach notification system.
11. Provide such other reasonable support for parental involvement activities under this section as parents may request.
12. Pay reasonable and necessary expenses associated with local parental involvement activities, such as family read night, parent university, etc.
13. Arrange school meetings at a variety of times, or conduct over the phone conferences between educators and parents if requested to fit parents' schedules.
14. Establish a district wide parent advisory council to provide advice on matters related to parental involvement that convenes in December and June at a minimum.
15. Invite community based organizations and businesses to participate in parental involvement activities.

Accessibility

To the extent practicable, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. This would include information in a format to the extent practicable; in a language such parents can understand. (5-10-10)

TITLE 1 PARENT PARTICIPATION POLICY (Policy KGD)

WAGNER SCHOOL DISTRICT

TITLE I (section 1118) Parental Involvement

LOCAL EDUCATIONAL AGENCY POLICY

The Wagner School District shall:

- Post each school's parental involvement policy in board approved student handbooks.
- Establish District Parent Advisory Council that meets at least two times annually to plan, review, and improve the program. The Parent Advisory Council membership shall consist of the Federal Programs Coordinator, Administration, teachers, Special Education representation, and Title I parents who represent each one of the Title I project schools in the district.
- The school district shall use the 1% set aside of Title I funds to host activities that provide educational opportunities for parents, provide opportunities for parental engagement, and activities that provide for parent/teacher/student interactions. These activities and opportunities will be decided upon with input from parents as given in surveys and through the Solid Foundation Action Team.

The purpose of the council shall include:

1. Involve parents in the joint development of the annual consolidated plan under section 1112, and the process of school review and improvement under section 1116.
2. Provide coordination, technical assistance and other support necessary to assist participating schools in the planning and implementing effective parental involvement activities to improve student performance and attendance.
3. Coordinate and integrate parental involvement strategies with other programs, such as the Head Start Program.
4. Build the schools' and parents' capacity for strong parental involvement using Solid Foundations as an avenue of involvement.
5. Provide all parents the opportunity to annually conduct an evaluation of the content and effectiveness of the Parent Involvement Policy in improving the academic quality of the schools served under this part, including identifying barriers to greater participation by parents in activities authorized in this section.
6. Involve parents in the activities of the schools. (5-10-10)

GENERAL

ACCEPTABLE USE POLICY FOR THE INTRANET / INTERNET (Policy IJND)

It is the policy of Wagner Community School that access to the Intranet/Internet provided by Wagner Community School is expected to be used as an educational and/or work-related resource and that such access shall be made available subject to such rules and regulations as may be established, provided that no use shall be permitted which, in the judgment of the Board of Education of the Wagner Community School, is in any way prejudicial to the best interest of the school district.

All users of the Wagner Community School network services will be expected to utilize the equipment and network in an acceptable manner. Users may not use the network to copy, cheat, plagiarize material or engage in any activity that may be harmful to other people or equipment.

The Board of Education and school administration reserves the right to refuse access to the Intranet/Internet of Wagner Community School to anyone when it deems it necessary in the public interest.

The Intranet/Internet provides many outstanding resources and activities; however, the Intranet/Internet does have materials that are not appropriate for students.

Therefore the district advocates:

Using the Intranet/Internet responsibly

Using the Intranet/Internet for school work only

Following copyright laws

Using appropriate language in electronic mail messages or digital communications

Using equipment and the network properly

Supervising students

Using school addresses and phone numbers (Not revealing home addresses or phone numbers).

Definitions:

Access to the Intranet/Internet – A computer shall be considered to have access to the Intranet/Internet if such computer is equipped with a modem or is connected to a computer network or other electronic device that has access to the Internet.

Minor shall mean an individual who has not attained the age of 18.

Obscene shall have the meaning given such term in section 1460 of title 18, United States Code.

Child pornography shall have the meaning given such term in section 2256 of title 18, United States Code.

Hacking shall mean attempting to gain unauthorized access to computers and network systems that may or may not be connected to the Intranet/Internet.

Technology protection measure shall refer to a firewall and filtering system, managed by Wagner Community School, that blocks and/or filters Intranet/Internet access or other means by which access may be blocked and/or filtered.

Access to Intranet/Internet by Minors:

Minors accessing Intranet/Internet services provided by the Wagner Community School shall be subject to the following rules and regulations:

1. Minors shall not access obscene material, child pornography, harmful material, or material that is inappropriate for educational purposes.
2. Minors shall not use Wagner Community School technology or Intranet/Internet resources to engage in hacking or attempts to otherwise compromise any computer or networks system's security.
3. Minors shall not engage in any illegal activities on the Intranet/Internet.
4. Minors shall not disclose personal identification information on the Intranet/Internet.
5. Minors will not be allowed to use chat rooms, blogs, social forums (such as Facebook, Bebo, and My Space), and other forms of direct electronic communications except in special situations where such electronic communications may be required for school-related assignments.
6. The district will, to the best of its ability, monitor minors while using they are using the Intranet/Internet.

Access to Intranet/Internet by Adults:

Adults accessing Intranet/Internet services provided by Wagner Community School shall be subject to the following rules and regulations:

1. Adults shall not access material that is obscene, child pornography, or otherwise inappropriate for training or work-related uses.

2. Adults shall not use Wagner Community School technology resources to engage in unauthorized hacking or attempts to otherwise compromise any computer or network system's security.
3. Adults shall not engage in illegal activities on the Intranet/Internet.

Technology Protection Measure:

Wagner Community School shall use a technology protection measure that blocks and/or filters Intranet/Internet access to prevent access to Intranet/Internet sites that are not in accordance with the policies of Wagner Community School.

Ownership of software and data:

Any storage device, i.e. cds, flash drives, etc. brought into the school is subject to search. In addition, all data saved to the hard drive and/or the servers is considered property of Wagner Community School and is also subject to search.

Confidentiality:

Students have their own home directory protected by username and password. Any information saved to their home directory is subject to search. Only authorized personnel have access to school data/student records. This information is also protected by username and password and is restricted with user rights. Users are also not able to access a computer unless they have authentication to the domain controller with a valid username and password.

Policy Violations:

Any violation of this policy may result in the loss of access to the Intranet/Internet by individuals. Additional disciplinary action may be determined in accordance with existing procedures and practices, both administrative and as stipulated in Wagner Community School board policy, and including applicable law enforcement agencies when necessary.

INTRANET/INTERNET USE POLICY

It is the policy of the Wagner Community School District 11-4, hereinafter referred to as "District," to maintain access to the Intranet/Internet so that local, national, and international sources of information are available to its administrators, educational staff, and students, which will in turn encourage access to knowledge and the sharing of information which will result in a more complete educational experience for all those employed by or attending the District's PreK-12 school.

Resources accessed on the Intranet/Internet will be used by all who utilize the District's Intranet/Internet facilities with respect for the public trust through which they have been provided and in accordance with this policy, as well as future policies and/or regulations that the District may from time to time establish.

Resources, as defined herein, are meant to include any and all information in electronic or audiovisual format or any hardware or software that makes possible the obtaining, storage, and use of such information, which is obtained from the Intranet/Internet. The Intranet is defined as the computers, servers, and connections within the local network, sometimes referred to as the LAN. The Internet is defined as a large computer network made up of millions of computers and smaller networks throughout the world, which are connected to a central network, which is customarily referred to as the Internet.

The District's mission statement is to provide the following:

1. Electronic mail services to its students in grades 5-12 and all educational staff.
2. Basic Internet and worldwide information access to its staff and students.

The intent of this Acceptable Use Policy is to ensure that all uses of the District's Intranet/Internet access facilities are consistent with District's policy and mission statement. The following guidelines will be followed by all persons or entities using the District's Internet access facilities:

1. Any use of the District's Intranet/Internet facilities for illegal, inappropriate, or obscene purpose, or in support of such activities, is strictly prohibited. Illegal activities shall be defined as a violation of local, state, and/or federal laws. Inappropriate use shall be defined as a violation of the intended use of the network, and/or purpose and goal thereof. Obscene activities shall be defined as a violation of generally accepted social standards for use of a publicly-owned and operated communication vehicle.
2. All use of the District's Intranet/Internet facilities must be in support of a world-class public education.
3. Any use of the District's Intranet/Internet facilities for commercial purposes is strictly prohibited.
4. Any use of the District's Intranet/Internet facilities for product advertisement or political lobbying is strictly prohibited.
5. No use of the District's Intranet/Internet facilities shall serve to disrupt the use of the District's facilities by other users.
6. Unbridled and open-ended use of the District's Intranet/Internet facilities in terms of access time cannot and will not be accommodated. Users are cautioned to exercise prudence in the shared use of this resource so as to provide ample time and opportunities for all individuals and entities desiring to use the District's Intranet/Internet facilities.
7. No user of the District's Intranet/Internet facilities shall violate any copyright, trademark, licensing agreement, or other contracts involving any other person or entity advertising or providing information to the Intranet/Internet which is accessible by the users of the District's Intranet/Internet facilities.
8. No user shall interfere with the intended use of the information resources obtained by accessing the Intranet/Internet through District's Intranet/Internet facilities.
9. No user shall seek to gain unauthorized access to any information resources located on the Intranet/Internet. Unauthorized access shall be defined as access to any website located on the Intranet/Internet which has been specifically filtered out of the District's Intranet/Internet access facilities or to which the user has been specifically advised by either administrators or a member of the educational staff as a prohibited site not to be accessed by users of the District's Intranet/Internet access facilities.
10. No user shall use or knowingly allow another to use any computer, computer network, computer system, program, or software to devise or execute any artifice or scheme to defraud or to obtain money, property, services, or other things of value by false pretenses, promises, or representations while using the District's Intranet/Internet access facilities.
11. No user shall, without specific authorization, destroy, alter, dismantle, disfigure, or prevent the rightful access to or otherwise interfere with the integrity, of computer-based information and/or information resources accessible by or residing on the District's Intranet/Internet access facilities.
12. No user shall, without specific authorization to do so, invade the privacy of individuals or entities that are creators, authors, users or subjects of the information resources provided on the District's Intranet/Internet access facilities.

Limited access material is material that is generally considered to be non-educational or for entertainment purposes only. This material may be accessed in the context of specific learning activities during a period of time that a school may designate as open access time. Limited access materials include electronic commerce, games, jokes, recreation, entertainment, sports, and investments.

Any violation of the above policies and prohibitions may result in disciplinary action being taken against the person violating same. Such discipline may include limiting that individual or entity's access to the Intranet/Internet through District's Intranet/Internet access facilities or terminating that person's privilege to use District's Intranet/Internet access facilities.

The District reserves the right to alter or amend this Acceptable Use Policy at any time, as well as to make individual decisions on whether specific uses of its Intranet/Internet access facilities are consistent with the above-stated policy and restrictions.

All violations of this policy and/or restrictions are to be immediately reported to the educator supervising the student's use of the Intranet/Internet, or, in the case of members of the educational staff, to the principal or superintendent of the District. The District's principals shall make all decisions regarding students' acceptable use of the District's Intranet/Internet access facilities and students' misuse of the Intranet/Internet. The administration will also make decisions on the disciplinary action that may from time to time be taken toward student violators of the above policy and/or restrictions. If any employee is in disagreement over discipline that may be imposed by the District superintendent for the violation of any of the policies and/or restrictions included herein, then said aggrieved employee may request a hearing on such disciplinary matter before the District's Board of Education and following hearing thereon, the decision of the District's Board of Education shall become final as to all matters involving this policy, restrictions, and any disciplinary action taken in accordance thereof. (3-14-11)

ASBESTOS MANAGEMENT PLAN

TO: Parents, Teachers, and Employees of the Wagner School

RE: AHERA Asbestos Management Plan

On 07-09-89, the Wagner School District began implementation of its asbestos management Plan. This plan details the steps which will be taken to deal with any asbestos-containing building materials found in school facilities.

In the short-term, these steps include repair of any damaged materials and cleaning of any areas which may have been, in any way, contaminated. In the long-term, they include an Operations and Maintenance Plan detailing procedures which will be used to assure that all materials are maintained in a condition which minimizes any possible health threat to building occupants. In addition, the plan allows the eventual removal of the material when an opportunity to do so presents itself.

The plan also requires that every six months the situation in each building be reviewed to make sure the original assessment remains accurate and no new problems have arisen. Lastly, it is specified that every three years each building be given a complete re-inspection.

A copy of the Plan will be kept on file in the school and will be made available for review to any interested parties. In addition, at least annually, the school will provide updated information on the Management Plan to those concerned.

If there are any special questions or concerns, they should be directed to the school's Designated Person, Tracy Leines. He can be reached by contacting the Superintendent at 101 Walnut Avenue SW, Wagner, SD 57380.

ATTENDANCE

Wagner Community School will adhere to all state laws pertaining to attendance.

An attendance letter will be sent to the parent/guardian when a student has been absent-unexcused for four (4) days. Absences documented by a doctor note or funeral, or those cleared through an administrator as a family emergency will be considered excused. After a student misses eight (8) days of unexcused absences, his/her parent /guardian may be reported to the states attorney, Wagner Police Department, and/or Tribal Court for truancy.

The parent/guardian will be notified if such action is taken.

A tardy is defined as not being in your assigned area when the bell rings. Any student not being in their assigned area, for 10 or more minutes will then be considered absent.

Any student missing 10 or more minutes from any time during an attendance period will be counted as an absence for that period.

A student absent from school for any reason other than a school sponsored activity shall be entered "absent" on the school attendance register. Students officially representing the school shall get their make-ups turned in advance.

ATTENDANCE & EXTRACURRICULARS

If a student is absent from school for any period during the day of an extracurricular activity or practice, he/she will not be able to participate in the extracurricular activity or practice that day. The administration reserves the right to waive this in the case of a doctor appointment or family emergency.

BUSING REGULATIONS

Each student who rides the bus will abide by the regulations set up by the administration. Bus transportation is a privilege, not a right.

DETENTION

Students will be given at least 24 hour notice in order to notify parents, etc. If detention is "skipped," teachers can fill out a discipline referral for insubordination. The student on detention is responsible for his or her own transportation.

DISCIPLINE GRID --see last page

DISCRIMINATION/HARASSMENT STATEMENT

Everyone at the Wagner Community School has a right to feel respected and safe. Harassment of any kind (religious, racial, sexual, violent, etc.) will not be tolerated.

A harasser may be a student or an adult. Harassment may include the following when related to religion, race, sex or gender: Name calling, jokes or rumors; pulling on clothing; graffiti; notes or cartoons; unwelcome touching of a person or clothing; offensive or graphic posters or book covers; or any word or actions that make you feel uncomfortable, embarrass you, hurt your feelings, or make you feel bad.

If any words or action make you feel uncomfortable or fearful, you need to tell a teacher, counselor, the principal or the Human Rights Officer, Superintendent of Schools.

You may also make a written report. It should be given to a teacher, counselor, the principal or the Human Rights Officer. Your right to privacy will be respected as much as possible.

We take seriously all reports of religious, racial, or sexual harassment or violence and will take all appropriate actions based on your report.

The Wagner Community School will also take action if anyone tries to intimidate you or take action to harm you because you have reported.

This is a summary of the Wagner Community School policy against religious, racial and sexual harassment and violence. Complete policies are available in the District office upon request.

DRESS

According to the law, apparel that is disruptive to the educational process is not appropriate for school.

FEDERAL PROGRAMS GRIEVANCE POLICY (Policy ACB)

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the district's superintendent.

Disputes addressing the enrollment, transportation (including inter-district disputes), and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the district or district's homeless liaison's office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

- The superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
- The superintendent will notify the complainant of the decision in writing. The complainant will be allowed one week to react to the decision before it becomes final.
- The complainant will either accept or disagree with the decision and will provide such acknowledgment in writing, addressed to the district superintendent.
- If the issue is not resolved with the superintendent, the complaint will be forwarded to the district's Board of Education for further review. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the district's decision including the rights of the parent, guardian, or youth to appeal the decision.
- Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review. (Consult SD Department of Education Complaint Procedure) (09-09-10)

FERPA (Policy AEA)

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Section 1: Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.
 - a. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA.
 - a. Parents or eligible students who wish to ask the school to amend a record should write the school principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will

notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
 - a. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted as its agent to provide service instead of using its own employees or officials (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
 - b. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (Note: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the record request unless it states in its annual notification that it intends to forward records on request.)
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Section 2: Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Wagner School District 11-4, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Wagner School District 11-4 may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Wagner School District 11-4 to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to,

companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEA's) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military, recruiters, upon request, with three information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Wagner School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by the first day of attendance in the school district. Wagner School District has designated the following information as directory information:

- Student's Name
- Address
- Telephone listing
- Electronic Mail Address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors and awards received
- The most recent educational agency or institution attended

SECTION 3: PROTECTION OF PUPIL RIGHTS AMENDMENTS (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) :
 1. Political affiliations or beliefs of the student or student's parent;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive* notification and an opportunity to opt a student out of:
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate

- health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
- 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use:
 1. Protected information surveys of students:
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Wagner School District 11-4 will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Wagner School District 11-4 will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Wagner School District 11-4 will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Wagner School District 11-4 will make this notification to parents at the beginning of the school year if the District has identified the specific dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Legal References: Family Educational Rights and Privacy Act (FERPA) of 1974, P.L. 93-380 ARSD 24:03:04:10

These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, 10 U.S. C. 503, as amended by Section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation's armed forces. (03-14-11)

FIRE DRILL

Several fire drills are held throughout the school year. The sounding of the fire bell is the signal to vacate the building for practice or because of fire. Leave all equipment in the room and leave the building in an orderly manner using the regular exits. Move at least 100 feet from the building. Remain with your class so roll call can be taken by the teacher.

HOME SCHOOL STUDENTS PARTICIPATING

Wagner Community School welcomes all students that wish to enhance their academic studies. Any 5-8 grade student that is home schooled may participate in any of the school's academic classes at their level. The home-schooled students will be allowed to participate in any inter/intra-scholastic activities. These activities include but are not limited to performances, concerts, and contests. Wagner Community School will not conflict with the SDHSAA rules or by-laws.

HOMELESSNESS POLICY (Policy AF)

ENROLLMENT, TRANSPORTATION, SCHOOL OF ORIGIN, AND THE ELIMINATION OF BARRIERS FOR CHILDREN OR YOUTH EXPERIENCING HOMELESSNESS INCLUDING UNACCOMPANIED YOUTH

The Wagner Community School District policy is to:

- Ensure the immediate enrollment of children or youth experiencing homelessness until all enrollment records may be secured, i.e. academic records, medical records, proof of residency, or other documentation.
- Keep a child or youth experiencing homelessness in the school of origin, except when doing so is contrary to the wishes of the child's or youth's parent or guardian.
- Ensure the elimination of stigmatization or segregated services and the elimination of other identified barriers for homeless children and youth.
- Provide children or youth experiencing homelessness with services comparable to service offered to other students in the school including the following:
 - Transportation services.
 - Educational services for which the child or youth meets the eligibility criteria, such as services provided under Title I of the Elementary and Secondary Education Act of 1965 or similar state or local programs, educational programs for children with disabilities, and educational programs for students with limited English proficiency.
 - Programs in vocational and technical education.
 - Programs for gifted and talented students.
 - School nutrition programs (09-08-10)

INITIATIONS

Hazing, initiations, and other forms of harassment are not allowed. This applies to school time, on school grounds or property, or at school functions.

LASER POINTERS & LIGHTERS/MATCHES

Laser pointers and cigarette lighters/matches are prohibited at Wagner Community School by students. All laser pointers and cigarette lighters/matches will be confiscated.

LEAVING SCHOOL DURING SESSION

No pupil is to leave school during the day without permission from the office. A student is to secure a blue "Permit to Leave the Building" pass from the office before leaving.

TITLE VI, TITLE IX AND SECTION 504 COMPLIANCE NOTICE (Policy AC) (Non-Discrimination Policy)

Students, their parents and employees of the Wagner School District #11-4 are hereby notified that this school district does not discriminate and is required by Title VI, Title IX, and Section 504 of the Rehabilitation Act not to discriminate on the basis of race, gender, color, national origin, age, religion, disability, or sexual orientation in its educational activities and employment practices. The superintendent is designated program coordinator. Questions should be addressed to the superintendent. You may contact the Regional Director at U.S. Department of Education, Office for Civil Rights, 10220 North Executive Hills Boulevard, 8th Floor, Kansas City, MO 64153-1367. (09-08-10)

PARENT INVOLVEMENT POLICY (Policy KGD R-3)

WAGNER MIDDLE SCHOOL

TITLE I (section 1118) Parental Involvement

(b) School Parental Involvement Policy

Wagner Middle School shall:

Policy Involvement

1. Convene an annual meeting to inform and explain in an understandable and uniform format to parents their school's participation in the school wide Title I program, and their right to be involved.
2. Offer a flexible number of meetings with the scheduled agenda to include discussion on planning, review, and program improvement.
3. Provide parents timely information about programs, a description an explanation of curriculum in use at the school, the forms of assessment used to measure student progress and the proficiency levels students are expected to meet.
4. Share a school-parent compact that outlines how parents, the entire school staff, and students share the responsibility for student achievement and the means by which the school and parents will build and develop a partnership to help serve the state's high standards.
5. Address the importance of communication between parents and teachers on an on-going basis, such as parent-teacher conferences, email, phone calls, report cards, and being involved in their child's classroom.
6. Building Capacity for Involvement through the Solid Foundations Team.
7. Provide literature to assist parents in understanding the state's academic and content standards and how to monitor a child's progress and work with educators to improve achievement.
8. Provide materials and training to help parents work with their children to improve their achievement through the Parent information Resource Center.
9. Coordinate to the extent feasible and appropriate the integration of parent involvement and activities with Primary, Elementary, and High School.
10. Ensure that information related to schools and parent programs and meetings is sent to the parents in a format that is practical and in a language parents can understand through avenues such as School Reach notification system.
11. Provide such other reasonable support for parental involvement activities under this section as parents may request.

12. Pay reasonable and necessary expense associated with local parental involvement activities, such as family read night, parent university, etc.
13. Arrange school meetings at a variety of times, or conduct over the phone conferences between educators and parents if requested to fit parents' schedules.
14. Establish a district wide parent advisory council to provide advice on matters related to parental involvement that convenes in December and June at a minimum.
15. Invite community based organizations and businesses to participate in parental involvement activities.

Accessibility

To the extent practicable, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children. This would include information in a format to the extent practicable: in a language such parents can understand. (05-10-10)

PARENT INVOLVEMENT POLICY (Policy KGD)

WAGNER SCHOOL DISTRICT

TITLE I (section 1118) Parental Involvement

(b) School Parental Involvement Policy

The Wagner School District shall:

- Post each school's parental involvement policy in board approved student handbooks.
- Establish District Parent Advisory Council that meets at least two times annually to plan, review, and improve the program. The Parent Advisory Council membership shall consist of the Federal Programs Coordinator, Administration, teachers, Special Education representation, and Title I parents who represent each one of the Title I project schools in the district.
- The school district shall use the 1% set aside of Title I funds to host activities that provide educational opportunities for parents, provide opportunities for parental engagement, and activities that provide for parent/teacher/student interactions. These activities and opportunities will be decided upon with input from parents as given in surveys and through the Solid Foundation Action Team.

The purpose of the council shall include:

1. Involve parents in the joint development of the annual consolidated plan under section 1112, and the process of school review and improvement under section 1116.
2. Provide coordination, technical assistance and other support necessary to assist participating schools in the planning and implementing effective parental involvement activities to improve student performance and attendance.
3. Coordinate and integrate parental involvement strategies with other programs, such as the Head Start Program.
4. Build the schools' and parents' capacity for strong parental involvement using Solid Foundations as an avenue of involvement.
5. Provide all parents the opportunity to annually conduct an evaluation of the content and effectiveness of the Parent Involvement Policy in improving the academic quality of the schools served under this part, including identifying barriers to greater participation by parents in activities authorized in this section.

6. Involve parents in the activities of the schools. (05-10-10)

SCHOOL DAY

The regular school day begins at 8:30 A.M. and ends at 3:32 P.M.

SECURITY CAMERAS

To ensure school safety, students, teachers, and visitors, could be videoed while on a bus, classroom or in hallways.

SOLICITATION AND SELLING (Policy KHD)

Teachers shall not use school time or school facilities in connection with any personal activity for financial profit outside the regular school program. Any violation of this provision will be held to be willful insubordination.

Except as may be expressly authorized by the board or the Superintendent, no teacher shall:

1. Permit any commercial advertising to be announced, distributed, or otherwise promoted in or through the schools.
2. Permit the solicitation or collection of subscriptions or contribution from pupils or their parents in or through the schools. (04-09-07)

STORMY WEATHER

In case inclement weather or any other emergency that should force the cancellation of school for the day, late start or early dismissal, the announcement will be made through media outlets of KELO, KSFY, and KDLT TV as well as WNAX & KMIT radio. On both occasions Wagner Community School will utilize School Reach to notify parents.

STUDENT COMPLAINTS AND GRIEVANCES (Policy JFH)

The Board recognizes that there may be conditions in the school district that are in need of improvement and that students should have some means by which their concerns may be effectively expressed, considered, and dealt with fairly. Such means, if well conceived and understood in advance, can do much to maintain harmonious relationships between the schools and the students and community.

A grievance is defined as a complaint lodged by a student with a member of the staff or administration alleging one or more of the following unfair practices: 1) that a school rule is unfair; 2) that a school rule or regulation discriminates among students based on sex, age, race, color, religion, national origin, or disability; 3) that an unfair procedure has been used in arriving at a punishment.

The Board desires student complaints and grievances to be resolved through orderly processes and at the lowest possible level, but that channels be provided for eventual hearing by the Board in instances when this becomes necessary. Therefore:

1. Any student or his parents or guardian will be provided the opportunity to discuss with the student's teacher a decision or situation which he considers unjust or unfair.
2. If the incident remains unresolved, the student or his parents or guardian or the teacher, may bring the matter to the principal's attention for his consideration and action.
3. The student may also bring a matter of general student concern to the attention of class officers or the student council (in grades and schools where such are elected) for possible presentation to the principal.

4. If the matter is still unresolved after the procedure outlined above, it may be brought to the superintendent for consideration.

5. Complaints that remain unresolved following any action of the superintendent may be referred in writing to the Board for review.

All three (3) levels, an informal conference is to be held within five (5) days of the date of filing of the complaint so that no student's complaint shall consume more than fifteen (15) days time in all. The burden of proof is on the student to show that a rule is unfair, is discriminatory, or that an unfair procedure (lack of due process) has been perpetrated. The final resolution of the grievance is to be in writing at the principal's level and designed to provide the student with a basis for resolution of the problem as originally stated in the complaint.

The Board's decision will be final unless an appeal hearing is requested. (12-12-11)

STUDENT DISCIPLINE (Policy JG)

(Including Reasonable Resistance or Physical Force)

Staff and students share responsibility for maintaining a climate in which education can be pursued. What is best for the individual must be balanced with what is most desirable for the entire school population.

The following principles will be observed by the school staff in maintaining student control and discipline in the schools:

1. It is believed that most individuals modify behavior faster under praise than under blame. Therefore, the general approach to discipline will be a positive one. This will include attempting to identify the social, emotional, and academic problems that underlie a student's poor attitude or misconduct and striving to meet his social, emotional, and academic needs.
2. Every individual needs to feel worthy and accepted as a person. In criticizing a student for his conduct or attitude and in taking disciplinary action, teachers and other staff members will endeavor to show him that it is his behavior that is objectionable, not the student himself.
3. The best discipline is self-discipline. Modes of student control over classroom management will offer students the freedom to acquire self-control and self-discipline. This freedom will be extended in keeping with the student's maturity.
4. Staff members may use reasonable restraint or physical force, given the student's age and sex, conduct, and threat to harm self or others as granted by South Dakota law.

Within the above guidelines and specific policies regulating conduct and disciplinary action, the superintendent will set up procedures for dealing with disciplinary problems.

The Board extends to all of its school employees, professional and nonprofessional, the authority to enforce policy and regulations governing student behavior. Students will comply with the directions given them by staff members.

Student discipline grids are published in all student handbooks.

(06-17-11)

TEXTBOOKS

Each student will be issued a textbook for each class that uses one. If the textbook is lost or stolen that student may obtain an additional textbook if he/she pays for the first one.

Fines may be levied for damages to textbooks.

STUDENT SERVICES

ACTIVITY TICKET

The price of activity tickets will be determined by the school board. This ticket entitles a student to attend most home activities sponsored by the school but does not include admission to tournaments.

ADMINISTERING MEDICINES TO STUDENTS (Policy JHCD)

Students will not be permitted to take medication while at school unless such medicine is given them by the school district nurse acting under specific written request of the parent or guardian and under the written instructions of the student's physician.

When such a request is made by a parent or guardian, a full release from the responsibilities pertaining to the administration and consequences of such medications must also be presented to the principal by the student's parent or guardian.

The above policy covers all prescription and other drugs including over the counter medication. Only Acetaminophen (Tylenol) or Ibuprofen (Motrin) may be given at the discretion of the school nurse upon written authorization of the parent or guardian.

All medication, including over the counter medication, must be brought in a factory sealed bottle/container with the original labels in place. (06-17-11)

BULLETIN BOARDS

A bulletin board is maintained in the building for the posting of general information, material, and school announcements. All postings must meet the approval of the principal.

COCURRICULAR AND EXTRACURRICULAR ACTIVITIES (Policy IGD)

The Board, in the interest of affording the boys and girls attending its school the highest level of educational experience obtainable, believes that student activities are an essential part of deliberate education in the United States. Such activities form a logical adjunct to the required or general curriculum and the elective or special curriculum.

Recognizing that student activities are a legitimate part of the school program, the Board has established the following criteria, which all student activity programs must meet.

1. Student activities must have educational value for students.
2. Student activities must be in balance with other curricular offerings in the school.
3. Student activities must be managed in a professional manner.

The following guidelines will govern the student activities programs.

1. Student activities are those school activities that are voluntarily engaged in by students, have the approval of the school administration and are sponsored by the faculty, and do not carry credit toward promotion or graduation.
2. Each individual school, under the direction of the principal and professional staff, will have a well-balanced and effectively administered student activity program designed to stimulate student growth and development by supplementing and enriching the curricular activities.
3. Each activity should be designed to contribute directly to the educational, civic, social, ethical and leadership development of students involved.
4. The student activity program should receive the same

attention in terms of philosophy, objectives, social setting, organization, and evaluation that is given the regular school curriculum.

5. Each individual school will develop definite written guidelines and procedures regulating the creation, organization, administration, and dissolution of student activity programs.
6. The expenses involved in participating in any student activity and in the total program for a school year should be set so that a majority of the students may participate without financial strain.
7. Activities must be open to all students, regardless of race, religion, sex, national origin, or handicaps.
8. Activities must not place undue burdens upon students, teachers, or individual schools.
9. Activities should be held on nonschool time or at an appropriate designated school time.
10. Activities at any level should be unique and not duplications of others already in operation.

In addition to the above guidelines, the district high school will abide by the rules and bylaws of the South Dakota High School Activities Association (SDHSAA). Membership in the SDHSAA will be renewed annually by approval of the Board.(02-07-11)

CODE OF CONDUCT (Policy JN)

While attending school is a right, participating in extra-curricular activities is a privilege. It is expected that students will adhere to this Code of Conduct to perform in the following activities: all athletic competitions, cheerleading, band and chorus competitions, oral interp, FFA competitions, school play, and quiz bowls. This code applies to all students in grades 5-12.

This policy prohibits:

- 1) The use/or possession of alcohol, tobacco, and illegal drugs.
- 2) Any act that is considered a felony.
- 3) Any act at school that results in a Class 5-8 on the school's discipline grid.

The penalties for committing (during one calendar year) any of the above are:

First Offense: The student will be suspended from all school activities for three (3) weeks.

Second Offense: The student will be suspended from all school activities for six (6) weeks.

Third Offense: The student will be suspended from all school activities for the remainder of the calendar year.

These Codes of Conduct apply 12 months a year. A calendar year will begin August 1st of every year. The administration of Wagner Community School shall determine if a student has violated these rules. Penalties will be enforced starting the day this determination is made. During their penalty period, students who are found in violation of a code will be allowed to travel with the team as long as school will not be missed and the trip does not involve an overnight stay. In addition, students will be allowed to practice.

- 4) Adjudicated for Illegal drugs.

Any person adjudicated, convicted, the subject of an informal adjustment or court-approved diversion program, or the subject of a suspended imposition of sentence or suspended adjudication of delinquency for possession, use, or distribution of controlled drugs or substances or marijuana as defined in chapter 22-42, or for ingesting, inhaling, or otherwise taking into the body any substances as prohibited by § 22-42-15, is ineligible to participate in any extracurricular activity at any secondary school accredited by the Department of Education for one calendar year from the date of adjudication, conviction, diversion, or suspended imposition of sentence. The one-year suspension may be reduced to sixty school days if the person participates in an assessment with a certified

chemical dependency counselor or completes an accredited intensive prevention or treatment program. If the assessment indicates the need for a higher level of care, the student is required to complete the prescribed program before becoming eligible to participate in extracurricular activities. (11-8-10)

DRIVEN VEHICLES

The following rules shall apply to all motor vehicles driven by students:

1. Upon arrival at school, the student is to park his/her vehicle and it is not to be moved until school is dismissed for the day.
2. No student is to drive at noon except with the special permit issued by the principal upon receiving the written request from the parents. This request shall contain the specific reason which makes it necessary for the student to drive during the noon period.
3. There will be no student parking in the parking lot or driveway on the east side of the school. All students cars will be parked in the parking lot on the south end of the West side of the school.

HEAD LICE

Head lice infestations are not a major health threat according to the South Dakota Department of Health. Head lice are not considered a medical problem but they may cause itching and sometimes secondary bacterial infection. Although head lice are transmissible, their potential for epidemic spread is minimal. Neither the American Academy of Pediatrics, American Public Health Association nor the National Association of School Nurses recommends isolating children at school or excluding children from school when they have head lice. Furthermore, the treatment of head lice is not indicated if the infestation is not active.

The school nurse and/or trained assistant will screen Wagner Community School District students on a quarterly basis for head lice. A staff person may request that the school nurse check a student for head lice if there is a concern. Checks for head lice will be performed in a confidential and respectful manner.

The school nurse will conduct the following procedure if live head lice are identified:

1. Notify parent/guardian on the day of the identification;
2. Provide information on the biology of head lice and methods of elimination;
3. Provide medication, combs, etc. upon request of the parent/guardian;
4. Recheck the student for head lice the following day; and
5. Provide treatment in school, if necessary, for persistent cases.

Persistent cases of head lice will require the cooperative efforts of the nurse, home/school coordinator, school counselors, social workers, and health service providers in the form of preventative education as well as intervention services. (01-12-12)

HOT LUNCH

The meal prices will be determined by the school board. Do not take food from the lunchroom at any time. Students bringing a sack lunch must eat in the lunchroom. Lunch bills are due on the 10th of each month.

INSURANCE

The school will sponsor a student medical and dental insurance program. It will provide the parent an opportunity to obtain more medical insurance. Neither the school nor anyone employed by the school will receive any compensation for the work involved and the school is not responsible for any liability of the insurance company.

LOCKER

Every 5th-8th grader will be offered a locker and lock. These lockers may be opened by the administration when there is justifiable cause.

ORGANIZATION MEETINGS

Permission must be secured from an administrator before a meeting can be held. All actions must meet with the approval of the sponsors and the school administration before adoption. All class meetings will be held in the school, and all meetings must be attended by at least one advisor.

PARTIES

No parties, picnics, farewells, showers, treats, social hours, etc., that affect the student body shall be planned or held by any student organization or faculty member during the school day.

SCHOOL SPONSORED TRIPS

Students must use school-provided transportation to ride to out-of-town activities. The student is to ride the bus home unless the parent/guardian personally talks to and gives the principal or adviser a note prior to departure from the event. Any exceptions need administrator approval.

STUDENT ACTIVITIES FUNDS MANAGEMENT (Policy IGDG)

The Board authorizes the establishment and maintenance of a student activity fund for each individual school, which will be the only authorized depository fund for student clubs or organizations. The principal of the school will be responsible for the proper administration of the financial activities of each student activity account in accordance with the provisions of state law and appropriate accounting practices and procedures. All payments made from the student activity fund will have the prior approval of the faculty advisor and of the principal.

The annual school district audit will include an audit of student organization funds. Payment for the audit will be made from district funds.

Moneys raised by student organizations must be expended for the benefit of students.

All fund-raising projects must be approved in advance by the organization advisor, the principal, and school board. This approval will be based upon the intended usage of the funds raised; the nature of the fund-raising activity and the degree to which the proposed activity fulfills the purposes of the organization.

When appropriate, the principal may require the faculty advisor to submit for approval a yearly budget listing proposed activities and projected expenditures and income. (02-07-11)

STUDENT COUNCIL (Policy CEA)

The purpose of the student council shall be to:

- Promote citizenship training by providing direct experience for students in the processes of democracy.
- Permit students to exercise responsible decision making within the limits of a grant-of-power included in the student council constitution.
- Promote effective student/faculty/administration/Board relationships.
- Provide a channel for student expression in the developing of Board policies and administrative regulations. (01-18-11)

VISITORS TO THE SCHOOL (Policy KI)

Any visitor entering the building shall proceed immediately to the Superintendent or Principal's office to state their business, obtain a visitor badge, and notify of their desire to visit.

The right to observe classes shall be granted unless their presence in the school would promote disruptive behavior and present the instructional program from being carried out.

All representatives of commercial firms and teacher organizations must request permission from the Superintendent of Schools to be in the school building during the normal school day. The Superintendent shall protect the students and staff from undue distraction from school duties by such outside visitors. (04-09-07)

INSURANCE

The Wagner School District does not provide any type of health or accident insurance for injuries incurred by your child at school or during extra-curricular activities.

ELASTIC CLAUSE

The student and parent handbooks do not include everything that may possibly happen during the school year. If any situation not specifically covered should arise, the administration will make every effort to act fairly and quickly. The best interest of the student, school, and community will be considered. Each situation is different and will be handled on an individual basis.

SCHOOL-PARENT COMPACT FOR WAGNER MIDDLE SCHOOL

School – Parent Compact for Wagner Middle School

(This compact is in effect for the 2020-21 school year.)

The Wagner Middle School, and the parents of the students participating in activities, services, and programs funded by Title I Part A of the Elementary and Secondary Education Act (ESEA) (participating), agree that this compact outlines how the parents, the entire Wagner Middle School staff, and the students will share the responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve South Dakota's high standards.

SCHOOL RESPONSIBILITIES

The Wagner Middle School will:

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the South Dakota student academic achievement standards as follows:**
 - Highly Qualified Staff
 - Curriculum Maps aligned to South Dakota Content Standards
 - Safe and Drug Free School activities and programs
 - Scientifically Based Research Materials
 - Professional Development focused on student and staff needs
 - Use the inclusion model to the fullest extent possible.

2. **Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.** These conferences will be held four times a year mid quarter:
 - Other dates may be arranged as requested by the school or the parents based on student need.
3. **Provide parents with frequent reports on their child's progress.** Specifically the school will provide the following reports:
 - The NCLB Report Card, Accountability Report, Assessment Report and District Report Card will be made available to parents each fall.
 - DDN Campus provides parents with an ongoing record of student grades
 - Phone calls, post cards, and notes will be used to inform parents of student progress as needed.
4. **Provide parents with reasonable access to staff.** Specifically staff will be available for consultation with parents:
 - From 8:00-8:20 daily and 3:35-4:00 Monday through Thursday and during a teacher's planning period (during regular school days) or as arranged by the parent and staff member.
5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows;
 - Middle School Newspaper will provide parents with information on classroom events they may wish to observe or help with during the year.
 - Schedule an Orientation night for incoming 5th grade students and their families to prepare students for the changes that are coming in middle school.
 - Schedule an open house where parents are given information about classrooms and what they can do to help.
 - Send home special notes about events with which parents may wish to assist.

PARENT RESPONSIBILITIES

We, as parents, will support our children's learning in the following ways:

- Monitor my child's attendance to ensure my child attends school regularly without tardiness
- Monitor my child's progress on the DDN Campus website through the parent portal
- Make sure homework is complete
- Volunteer in my child's classroom or at Wagner Middle School events when possible.
- Participate in decisions relating to my child's education
- Promote positive use of my child's extracurricular time
- Stay informed about my child's education and communicate with the school by promptly reading all notices or listening to all notices from Wagner Middle School.
- Serve, to the extent possible, on policy advisory groups, such as the Solid Foundations Team, Title I Policy Advisory Committee, or other school advisory or policy groups.
-

STUDENT RESPONSIBILITIES

We, as students, will share the responsibility to improve our academic achievement and achieve the South Dakota Content Standards. Specially, we will:

- Attend school regularly and on time.
- Do my homework every day and ask for help when I need to.
- Read at least 20 minutes every day
- Give all notices and information received by me from my school every day to my parents or adult who is responsible for my welfare.
- Have a positive attitude towards myself, others, school and learning
- Work to resolve conflict in positive, non-violent ways
- Follow school rules and regulations

Administrator Signature / Date

Teacher Signature / Date

Parent Signature / Date

Student Signature / Date

5-8 STUDENT DISCIPLINE GRID

| Offense | 1 st Offense | 2 nd Offense | 3 rd Offense | 4 th Offense | 5 th * Offense |
|-------------------------|---|--|--|----------------------------|--------------------------------------|
| <u>Class 1</u> | | | | | |
| Tardies | Excessive tardies can be considered a class #2 offense, insubordination | | | | |
| <u>Class 2</u> | | | | | |
| Insubordination, | ISS—1 days | ISS—2 days | ISS—4 days | ISS—5 days | OSS—3-5 days |
| Poor behavior | Parental Contact | Parental Contact | Parental Contact | Parental Contact | Parental Contact |
| Disruptive behavior | | | | | |
| - - - - - | - - - - - | - - - - - | - - - - - | - - - - - | - - - - - |
| On the bus | letter to parent | 3 days off bus | 6 days off bus | 9 days off bus | 12 days off bus & hearing with supt. |
| <u>Class 3</u> | | | | | |
| Skipping Class, | ISS—2 days | ISS—3 days | ISS—4 days | ISS—5 days | OSS—3-5 days |
| Vape, Nicotine use or | Parental Contact | Parental Contact | Parental Contact | Parental Contact | Parental Contact |
| Possession, Cheating | | | | | |
| Inappropriate language | | | | | |
| Matches/lighter, Lying | | | | | |
| <u>Class 4</u> | | | | | |
| Stealing | ISS—2 days | OSS—4 days | OSS—6 days | OSS—8 days | OSS—10 days |
| Under \$100 | Parental Contact | Parental Contact | Parental Contact | Parental Contact | Parental Contact |
| | With Restitution** | With Restitution** | With Restitution** | With Restitution** | With Restitution** |
| - - - - - | - - - - - | - - - - - | - - - - - | - - - - - | - - - - - |
| \$101-\$500 | OSS—5 days | OSS—10 days | OSS—10 days; contact parents& police; restitution***, referral for long term suspension or expulsion | | |
| | With Restitution** | With Restitution** | With Restitution** | | |
| - - - - - | - - - - - | - - - - - | - - - - - | - - - - - | - - - - - |
| Over \$501 | OSS—10 days | ----- OSS—10 days; contact parents & police; restitution**, referral for long term suspension or expulsion | | | |
| | Parental Contact | | | | |
| | Contact Police | | | | |
| | With Restitution** | | | | |
| <u>Class 5</u> | | | | | |
| Violence, Fighting | OSS—2-5 days | OSS—10 days | OSS—10 days; contact parents; restitution**; referral for long term suspension or expulsion | | |
| Intimidation, | Parental Contact | Parental Contact | | | |
| Destruction of | Restitution** | Restitution** | | | |
| Property, | | | | | |
| Harassment, | | | | | |
| Blatant disrespect | | | | | |
| For staff; Gang | | | | | |
| Signs or symbols | | | | | |
| - - - - - | - - - - - | - - - - - | - - - - - | - - - - - | - - - - - |
| An Attack | OSS—10 days | ----- OSS—10 days; contact parents & police; referral for long term suspension or expulsion----- | | | |
| | Parental Contact | | | | |
| | Contact Police | | | | |
| <u>Class 6</u> | | | | | |
| Alcohol or | Parental Contact | ----- OSS—10 days contact parents & police; restitution, referral for long term suspension or expulsion----- | | | |
| THC use or | OSS—10 days | *** | | | |
| Possession | Contact police *** | | | | |
| <u>Class 7</u> | | | | | |
| Other drug use or | ----- OSS—10 days; contact parents & police; restitution, referral for long term suspension or expulsion----- | | | | |
| possession; | Contact Police *** | | | | |
| Drug | | | | | |
| Paraphernalia | | | | | |
| <u>Class 8</u> | | | | | |
| Selling or Distribution | ----- OSS—10 days, contact parent, contact police, referral for long term suspension or expulsion ----- | | | | |
| of Drugs, Bomb | | | | | |
| Threat, Endangering | | | | | |
| The life of Others, | | | | | |
| or Weapons | | | | | |
| Assaulting Staff | | | | | |

*A student who has more than 5 offenses in a specific class will receive consequences deemed appropriate by the administration. Such consequences may include, but are not limited to: 1) ISS, 2) OSS, 3) Referral for long term suspension or expulsion.

**Without restitution student may receive further action.

***A dependency assessment & treatment from a certified chemical dependency counselor is also recommended.

Classes 1 & 2 are recorded by the quarter

Class 3 is recorded by the semester

Classes 4 – 7 are recorded by the year

Any action that requires discipline that is not on the discipline grid will be handled on an individual bases by the administration.